Zoning in the District of Columbia

Interactive Zoning Information System (IZIS) Account Management
The Interactive Zoning Information System (IZIS) is a web-based system that allows online case filing, processing, and management of Zoning Commission (ZC) and Board of Zoning Adjustment (BZA) cases. This is the initial implementation of IZIS, so not all case types can be filed using this online system.
Accessing IZIS

To access IZIS go through the DCOZ website homepage at www.dcoz.dc.gov. Click on the “File and Manage Cases Online” in the side bar if you wish to create an account and file a new case or to submit a document into an existing case file.

If you simply wish to find information related to an exiting case click on “Zoning Case Search” in the sidebar.
Creating an Account

To create an account in IZIS, use the link “Create an IZIS account” on the right hand side of IZIS Home Page and then you will be redirected to the registration page.
Creating an Account

In the registration page all fields marked with an asterisk (*) are mandatory. Once you enter the required information click on the submit button at the bottom of the page to create an account. IZIS will prompt you if any of the required information is missing as shown. All the missing required fields are highlighted in yellow.
Creating an Account

Once you correct the errors, click on the “Submit” button to get to the confirmation page shown. At this point, the account is successfully created. Please check your email for confirmation to continue processing your new account.
Creating an Account

Click on the URL provided in the confirmation email to confirm your new account. If clicking on the URL does not open a browser page, copy and paste the URL into the browser and press “Enter” or “GO”.

To: Joe Smith
Subject: DCOZ IZIS Account Activation

Thank you for completing the Interactive Zoning Information System (IZIS) registration.
Click on the link below to activate your account.

http://app.dcoz.dc.gov/Login.aspx?ID=50&Dw634568794277860257&H=wtUZbZScdsVsFLlhwfRlmLH5jw%3d

Your Username and Password are as follows:

Username: email@dcoz.dc.gov
Password: ________

This is an automatically generated e-mail. Do not reply to this e-mail. Please contact DCOZ at (202) 727-6311 if you require any assistance.
Thank you.
Creating an Account

If you try to access the application without activating your account, the message at the top of the visual aide will be displayed. You will not be able to log into IZIS unless you activate the account. In case you deleted the confirmation email sent to you, click on the link “Click Here” as shown below to resend the email. Return to your email account to activate your IZIS account.
Creating an Account

Once your IZIS account is activated, you will see the following screen confirming that your account has been activated. You are now ready to use IZIS.
Creating an Account

Use the e-mail address and password you created to log into IZIS. This is the Dashboard page that you will see once you log into IZIS:
Editing Profile

To edit your profile, click on “Edit Profile” icon from the Dashboard.
Editing Profile

In your Profile, you can change your password and update other profile information except your email address, which controls the account.
Resetting Your Password

Should you need to reset your password while attempting to access IZIS, click on “Click here to reset your password” link on the IZIS login panel shown below.
Resetting Your Password

Once you click on the link, you will be prompted to enter the e-mail ID that you used to create your IZIS account.
Resetting Your Password

Once you enter the e-mail address and click on the “Submit”, you will see the confirmation page below and an email containing your new password will be sent to you.
Resetting Your Password

You may then log into IZIS with your email address and the new password.

From: system@dcoz.dc.gov
Sent: Tuesday, November 22, 2011 8:49 AM
To: Kalakonda, Avinash
Subject: DCOZ IZIS Password Reset

Dear Joe Smith,

Per your request IZIS has reset your password. Your newly assigned password is as follows:

b9Djt1NL

Click the following link if you would like to access the IZIS now:

http://apptest.dcoz.dc.gov/Login.aspx

This is an automatically generated e-mail. Do not reply to this e-mail. Please contact DCOZ at (202) 727-6311 if you require any assistance.

Thank you.
For more information

www.dcoz.dc.gov

dcoz@dc.gov

(202) 727-6311

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